

**UNITED STATES DISTRICT COURT
OFFICE OF THE PROBATION OFFICER
WESTERN DISTRICT OF VIRGINIA**

**PHILIP K. WILLIAMS
CHIEF PROBATION OFFICER**

**RICHARD H. POFF FEDERAL BUILDING
P.O. BOX 1563
ROANOKE, VA 24007**



**PHONE: (540) 857-5180
FAX: (540) 857-5181**

August 9, 2013

Your company is invited to participate in an Open Marking Pricing competitive quote to install a category 6 cabling system in our Harrisonburg, VA Probation Office located at 531 North Mason Street, Harrisonburg, VA. The category 6 cabling system is to support voice and data.

Our Harrisonburg Probation office will be renovated with drywall, drop ceiling, and conduit running from the ceiling to the wall jack position. All offices and computer room are located on one floor.

Below is more information regarding our Harrisonburg Probation office:

1. Usually a vendor walk-through is recommended. However, this space is currently gutted with steel columns, open web steel joists supporting a concrete slab floor above at 14'-0". Renovation will begin fall 2013. Our desire is to fund this project with fiscal 2013 money. Our budget cycle ends September 30, 2013.
2. Each run shall terminate in a wall jack at the office location and terminate in the server room on a vendor supplied CAT6 patch panel. The Probation Office will provide an open rack in the computer room for the wiring system.
3. There is no existing CAT5 wire to remove.
4. Category 6 plenum cable shall be used.
5. Two locations for telephone wall mounts (copy room and server room) are to be positioned at a height of 42" from the floor for ABAAS/ADA compliance.
6. A ladder rack is to be installed in the computer room.
 - a. Ladder rack to be black in color
 - b. Ladder rack to be 12" in width
 - c. Ladder rack to be aluminum or steel
 - d. Ladder rack to be attached to wall and existing horizontal racks.
 - e. Ladder rack to have minimal ceiling attachments as a means of support.
 - f. Ladder rack to provide support for a category 6 wire service loop.
7. The vendor shall coordinate onsite work hours with a court IT representative. A minimum of six hours on-site work hours per day is required. A work week of four 10-hour days is acceptable. Longer work days and a five day work week are accepted.
8. The vendor shall complete this project within two weeks of their on-site project start.
9. Each vendor shall submit with their quote documentation validating their category 6 certification as well as five references of similar sized projects.

10. The vendor shall be paid upon the probation office's receipt of cable test results and warranty.
11. Additional documentation including blueprints and our category 6 cabling system specifications will be provided upon contacting David James.

The quote is due via fax or email by 2:00pm Wednesday, August 28, 2013. The bid will be awarded to the vendor whose quote is submitted on time, is lowest cost and technically acceptable.

Please email or call with questions.

Thank you,

David James
Office: 540-857-5173
Fax: 540-857-5113
David.James@vawp.uscourts.gov