

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF VIRGINIA
Mailing to an Inmate Plaintiff at a VDOC Facility
Civil *Pro Bono* Program**

As of July 1, 2022, when corresponding with any inmate housed at a VDOC facility (Virginia Department of Corrections), all mail must be processed through a distribution center. You will need to have the inmate's name, and registration number and mail to:

**VA DOC Centralized Mail Distribution Center
Inmate Name, Inmate #
3521 Woods Way
State Farm, VA 23160**

Looking at the court docket, you will see the inmate's name and registration number on the right side with the distribution center mailing address. On the left side, you will see the name and address of the facility for that inmate. Do NOT send mail to the actual facility where the inmate is housed, otherwise, the mail will be returned. You MUST use the distribution center address.

A non-VDOC facility, will show the name, and address on the right side of the docket, where mail may be directly sent.