

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF VIRGINIA
ROANOKE DIVISION

_____) Civil Action No. _____
Plaintiff,)
)
v.)
)
_____)
Defendant.)

REQUEST FOR TELEPHONIC CONFERENCE
CONCERNING POTENTIAL PRO BONO REPRESENTATION

Contact Information:

- Law Firm: _____
- Attorney Name: _____
- Email Address: _____
- Phone Number: _____
- Yes, I am admitted to practice law in the United States District Court for the Western District of Virginia (Must check if admitted) Bar Number: _____
- Attorney Name: _____
- Email Address: _____
- Phone Number: _____
- Yes, I am admitted to practice law in the United States District Court for the Western District of Virginia (Must check if admitted) Bar Number: _____

Available dates and times to conduct a telephonic conference with the plaintiff at the facility where plaintiff is housed. (*Must be Tuesday – Friday between hours of 8:30 a.m. – 11:30 a.m.; if possible, please list dates more than 48 hours from the time you submit this form).

- Date and Time: _____
- Date and Time: _____
- Date and Time: _____

Please do **not** file this request in this case. Instead, please email this request to: ProBono@vawd.uscourts.gov. Upon review and approval of the request, the court will enter an order and send a copy to the attorney(s) listed above and the prison facility, who will then correspond directly with the attorney(s) to set up a telephonic conference at one of the times listed.