



U.S. District Court
Western District of Virginia
Office of the Clerk
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Clerk of Court

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NOTICE

Pursuant to 28 U.S.C. Section 1861, all litigants “have the right to grand and petit jurors selected at random from a fair cross section of the community.” The court uses a two-step process to select jurors. First, a master jury wheel is created by selecting names at random from the Registered Voters List for the Commonwealth of Virginia. Then, names are randomly drawn periodically from the master jury wheel to receive juror qualification questionnaires. After a reasonable period of time, if the Clerk’s Office does not receive a response to a mailed juror qualification form, the Clerk may randomly draw an additional name from the master jury wheel from the same Zip code from which the original juror qualification form had been sent and mail a juror qualification form to the person whose name is drawn. Individuals’ answers to these questionnaires determine whether they are legally qualified to serve. If so, the names of those persons are put on a second wheel, a qualified jury wheel. As prospective jurors are needed for a specific trial or grand jury, juror summonses are sent to persons randomly selected from the qualified wheel. All of these selections are carried out through a properly programmed electronic data processing system for pure randomized selection. The pure randomized process ensures that the mathematical odds of any single name being picked are substantially equal.

Linda A. Bright
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Jury Administration Clerk