

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF VIRGINIA**

STANDING ORDER

IN RE: CONFIDENTIAL RECORDS

No confidential records of this court maintained by the probation office, including presentence and probation supervision records, shall be sought by any applicant except by written petition to this court establishing with particularity the need for specific information in the records.

When a demand for disclosure of presentence and probation records is made, by way of subpoena or other judicial process, to a probation officer of this court, the probation officer may file a petition seeking instruction from the court with respect to responding to the subpoena.

Whenever a probation officer is subpoenaed for such records, he shall petition this court in writing for authority to release documentary records or produce testimony with respect to such confidential court information. In either event no disclosure shall be made except upon an order issued by this court.

The Clerk of this Court will enter this order in the civil order book at Roanoke and certify copies hereof to each of the deputy clerks of this district, who will enter the same in their respective civil order books at each of the places of holding court in this district, and the Clerk will also certify copies hereof to the Director, Administrative Office of the United States Courts, Supreme Court Building, Washington, D.C., the Attorney General, Washington, D.C., the United States Attorney, Roanoke, Virginia, and United States Marshal, Roanoke, Virginia, each of the United States Magistrates for the District, and the Chief Probation Officer for this District, at Roanoke, Virginia.

ENTER: This 1st day of July, 1979.

/s/ James C. Turk
CHIEF UNITED STATES DISTRICT JUDGE

/s/ Glen N. Williams
UNITED STATES DISTRICT JUDGE

/s/ Ted Dalton
SENIOR UNITED STATES DISTRICT JUDGE