

SEP 16 2016

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF VIRGINIA

JULIA C. DUDLEY, CLERK
BY: BWeeks
DEPUTY CLERK

IN RE: DISPOSAL OF COURT)
RECORDS) STANDING ORDER 2016-7

In accordance with the *Guide to Judiciary Policy*, Volume 10, Chapter 6, Appendix 6B, the Court establishes the following policy for the disposition of the following court records. It is hereby

ORDERED that all pleadings and documents relating to grand jury proceedings, applications and orders for pen registers, trap and trace devices, mobile tracking devices and pole cameras, applications and orders to disclose (email, cell site information, toll records, telecommunication records, etc.), IRS search warrants and tax return orders, sealed juvenile cases, administrative subpoenas, and any other miscellaneous matter not specifically listed in Appendix 6B, 13. a-d, shall be retained by the Clerk of this Court for ten (10) years from the date the document was filed in this Court. It is further

ORDERED that the Clerk of this Court is directed to destroy such records ten (10) years from the date the document was filed in this Court. The destruction shall occur in a secure manner as established by the Clerk of this Court and without further order of the Court. It is further

ORDERED that the Clerk will implement the necessary procedures to ensure compliance with this Order.

The Clerk is directed to enter this Order in the order books for each division.

ENTER this 16th day of September, 2016.



Chief United States District Judge